

Life Coaching - New Client Unofficial Quotation

Quotation number: #
Date: #
Name: #
File number: #

Coaching Session 1	Quantity	Rate	Total
Consultation	1	R0	R0
Registration fee	1	R475	R475
Coaching fee (3 hours)	1	R1 650	R1 650
Total due			R2 125

Coaching Sessions 2 to 4	Quantity	Rate	Total
Coaching fee per session (2 hours each)	1	R1 485	R1 485
Total due			R1 485

Coaching Sessions 5+	Quantity	Rate	Total
Coaching fee per session (2 hours each)	1	R1 114	R1 114
Total due			R1 114

Terms and Conditions:

1. This is an unofficial quotation and will be replaced by an official one after the consultation session.
2. This quotation will become official if no conditions are changed during the consultation session.
3. Any conditions that changed after the consultation but before the coaching commences will be added to the official quotation.
4. Official invoices will be issued per session after acceptance of the official quotations.
5. The total fee per session is due immediately after being presented with an official invoice and must be received in full before coaching can commence.
6. Any additional sessions added during the coaching process will be quoted separately.
7. A cancellation fee of 50% will apply to cancellations less than 24 hours before the coaching session.
8. A cancellation fee of 100% will apply to same-day cancellations.
9. Sessions can be postponed at any time without cancellation fees.
10. Any third-party services, such as integrative medicine specialists, TRE specialists, therapists, or any other services not included in the official quotation, are the parties' responsibility.
11. Travel and accommodation costs (where applicable) are not included.

